



GWINNETT COUNTY
BOARD OF ASSESSORS
April 20, 2022

The regularly scheduled meeting of the Gwinnett County Board of Assessors took place Wednesday, April 20, 2022, at 9:00 am. Those in attendance were Johnny Blan, Assessor; Norman Ellis, Chairman; Sharyl White, Vice-Chairwoman via remote; Mark Cooper, Assessor; Stewart Oliver, Chief Appraiser via remote and Ginger Roderick, Recording Secretary.

Chairman Ellis called the meeting to order and asked for approval of the agenda. Mr. Manning made the motion to approve agenda. Mr. Cooper seconded and so carried unanimously.

The Board reviewed the minutes of the April 6, 2022, regular meeting. Chairman Ellis asked if there were any corrections or additions to be made. Mr. Cooper made the motion to approve the minutes. Mr. Blan seconded, and so carried unanimously.

Next under Old Business was Value Update. Appeals exist for the current and prior years. There is only one remaining from 2019, 5 from 2020 and 16 open appeals for 2021. Overall, the appeals continue to progress. 2022 Update: Mr. Oliver provided the Board with a comprehensive report of sales ratios and market analysis to support value recommendations for the 2022 Real Property Digest.

Next under New Business was Review of Personal Property, Value Changes, Exhibit A. Mr. Manning made the motion to approve Exhibit A. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Refund Requests, Exhibit B. Mr. Manning made the motion to approve Exhibit B. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of 2022 Real Property Annual Notices of Assessment, Exhibit C. Mr. Manning made the motion to approve staff recommendations for Exhibit C as presented. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of 2022 Field Inspection Affidavits, Exhibit C1. Mr. Cooper made the motion to approve, Exhibit C1. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Removal of Name from Record, Discussion, Exhibit D. Mr. Manning made the motion to table to next meeting where legal council would be able to review. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit E. There is no action needed for Exhibit E.

Under Other Business, Chairman Ellis asked if there were any Administrative and Policy updates. The Real Property appraiser position has been filled and new appraiser will start on 5/2/22. The Personal Property appraiser position – We are back at the interviewing process for this position. We still have a vacant Program Analyst position, and we are actively seeking. The Field Tablet Project – There will be hands-on/in-field testing to start on 6/14/22. CAMA System replacement – On March 19th, A request was made for a consultant to come in. IT has submitted a business case to replace the current production server.

Chairman asked if there was any other business to be discussed. There being none, Mr. Cooper made the motion to adjourn. Mr. Manning seconded and so carried unanimously.