



GWINNETT COUNTY
DEPARTMENT OF FINANCIAL SERVICES
BOARD OF ASSESSORS' OFFICE

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GWINNETT COUNTY
BOARD OF ASSESSORS
November 2, 2022

The regular scheduled meeting of the Gwinnett County Board of Assessors took place Wednesday, November 2, 2022, at 9:00 am. Those in attendance were Johnny Blan, Assessor; Norman Ellis, Chairman, Sharyl White, Vice-Chairwoman; Burt Manning, Assessor; Mark Cooper, Assessor; Nathan Wood, County Attorney; Stewart Oliver, Chief Appraiser and Ginger Roderick, Recording Secretary.

Chairman Ellis called the meeting to order and asked for approval of the agenda. Vice-Chairwoman White made the motion to approve agenda. Mr. Cooper seconded, and so carried unanimously.

The Board reviewed the minutes of the October 5, 2022, regular meeting. Chairman Ellis asked if there were any corrections or additions to be made. Vice-Chairwoman White made the motion to approve the minutes. Mr. Cooper seconded, and so carried unanimously.

Next under Old Business was Legal Opinion. Nothing at this time.

Next under Old Business was Value Update. Mr. Oliver informed the Board there is 1 open appeal for 2021. Currently for 2022 we are now at 4.78% of the gross digest (not including public utility values) in dispute.

Next under New Business was Review of Personal Property, Value Changes, Exhibit A. Mr. Manning made the motion to approve, Exhibit A. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Audit Results, Exhibit B. Mr. Manning made the motion to approve, Exhibit B. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Refund Requests, Exhibit C. Mr. Cooper made the motion to approve, Exhibit C. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Motor Vehicle TAVT, Changes, Exhibit D. Vice-Chairwoman White made the motion to approve, Exhibit D. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Motor Vehicle, Late Appeals, Exhibit E. Mr. Cooper made the motion to deny, Exhibit E. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of CUVA Exemption, Releases, Exhibit F. Vice-Chairwoman White made the motion to approve, Exhibit F. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Real Property Annual Notice of Assessment, 2022 and Prior Years, Exhibit G. Mr. Manning made the motion to approve, Exhibit G. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of 2022 Amended Notices, Exhibit H. Vice-Chairwoman White made the motion to approve, Exhibit H. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Personal Property Parcels Forwarded to Board of Equalization, Exhibit I. Vice-Chairwoman White made the motion to approve, Exhibit I. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Denials Forwarded to Board of Equalization, Exhibit J. Mr. Cooper made the motion to approve, Exhibit J. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Real and Personal Property Changes, Exhibit K. Mr. Manning made the motion to approve, Exhibit K. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Accepted Settlement Hearing Resolutions, Exhibit L. Mr. Cooper made the motion to approve, Exhibit L. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Real Property Parcels Forwarded to Superior Court, Exhibit M. Mr. Manning made the motion to approve, Exhibit M. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Tax Digest Adjustments, Exhibit N. Vice-Chairwoman White made the motion to approve, Exhibit N. Mr. Cooper Seconded, and so carried unanimously.

Next under New Business was Review of Public Utilities Assessments, Exhibit O. Mr. Oliver presented the Board of Assessors with the recommendation to apply a 40% level of assessment on the Public Utility values provided by the Department of Revenue. Mr. Manning motioned to accept the recommendation. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Exemption Questionnaires, Exhibit P. Mr. Manning made the motion to approve staff recommendations, Exhibit P. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit Q. There is no action needed for Exhibit Q.

Under Other Business, Chairman Ellis asked if there were any Administrative and Policy updates. Mr. Oliver informed the Board that we have a Program Analyst I and Administrative Support Associate II positions still open. The RFP for CAMA Consultant – There were two respondents – Final scoring of responses completed on 9-6-22. As of 10-21-22, Law completed the review and markup. Now under review by vendor. Field Tablet Project – Still waiting for Future property Record Cards to be functional. The DOAA audit of 2021 – The updated ratio went from 37.20 to 38.14.

Chairman Ellis asked if there was any other business to be discussed. There being none, Mr. Cooper made the motion to adjourn. Vice-Chairwoman White seconded, and so carried unanimously.