



GWINNETT COUNTY
BOARD OF ASSESSORS
December 7, 2022

The regularly scheduled meeting of the Gwinnett County Board of Assessors took place Wednesday, December 7, 2022, at 9:00 am. Those in attendance were Johnny Blan, Assessor; Burt Manning, Assessor; Norman Ellis, Chairman; Mark Cooper, Assessor; Nathan Wood, County Attorney; Stewart Oliver, Chief Appraiser and Ginger Roderick, Recording Secretary.

Chairman Ellis called the meeting to order and asked for approval of the agenda. Mr. Cooper made the motion to approve agenda. Mr. Manning seconded and so carried unanimously.

The Board reviewed the minutes of the November 16, 2022, regular meeting. Chairman Ellis asked if there were any corrections or additions to be made. Mr. Blan made the motion to approve the minutes. Mr. Cooper seconded, and so carried unanimously.

Next under Old Business was Legal Opinion. Nothing at this time.

Next under Old Business was Value Update. Mr. Oliver informed the Board that for 2022 we are now at 4.68% of the gross digest (not including public utility values) in dispute. There are now 8,270 appeals closed of the 14,811 appeals that were filed. There are no real property parcels where the BOA has not acted with a notice of no change or an amended notice.

Next under New Business was Review of Personal Property, Value Changes, Exhibit A. Mr. Manning made the motion to approve Exhibit A. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Audit Results, Exhibit B. Mr. Cooper made the motion to approve Exhibit B. Mr. Manning seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Refund Requests, Exhibit C. Mr. Manning made the motion to approve staff recommendations, Exhibit C. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Motor Vehicle TAVT, Changes Exhibit D. Mr. Blan made the motion to approve, Exhibit D. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Motor Vehicle, Late Appeals, Exhibit E. Mr. Manning made the motion to approve Exhibit E. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Personal Property Annual Notice of Assessment, 2022 and Prior Years, Exhibit F. Mr. Cooper made the motion to approve, Exhibit F. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Personal Property Parcels Forwarded to Board of Equalization Exhibit G. Mr. Manning made the motion to approve, Exhibit G. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Denials Forwarded to Board of Equalization, Exhibit H. Mr. Cooper made the motion to approve, Exhibit H. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Real and Personal Property Changes, Exhibit I. Mr. Manning made the motion to approve, Exhibit I. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Accepted Settlement Hearing Resolutions, Exhibit J. Mr. Cooper made the motion to approve, Exhibit J. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Real Property Parcels Forwarded to Superior Court, Exhibit K. Mr. Manning made the motion to approve, Exhibit K. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Homestead Exemptions, Audit Findings, Exhibit L. Mr. Blan made the motion to approve Exhibit L. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Tax Digests Adjustments, Exhibit M. Mr. Cooper made the motion to approve Exhibit M. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit N. There is no action needed for Exhibit N.

Under Other Business, Chairman Ellis asked if there were any Administrative and Policy updates. Mr. Oliver informed the Board that we still have a Program Analyst position open. We also have an Administrative Support Associate II position open. Five Year Strategic Plan: Working on the annual update and will provide a draft soon. The RFP for CAMA Consultant – This is to be awarded on 12/16/22. Public Utility notices: the 45-day appeal period ends on Monday, 12/19/22. No appeals have been received thus far.

Under Other Business, Chairman Ellis made a motion for the Board to go into an Executive Session. Mr. Manning made the motion to go into Executive Session. Mr. Cooper seconded, and so carried unanimously.

Mr. Manning made the motion to close the Executive Session. Mr. Cooper seconded, and so carried unanimously.

Chairman Ellis resumed regular session. Mr. Manning made a motion to ratify the PILOT agreement for the Downtown Development Authority of Suwannee (a.k.a. Solis). Mr. Cooper seconded the motion, and the motion carried with one objection (Mr. Blan).

Mr. Cooper made a motion that Mr. Oliver discuss position requirements and classifications with Human Resources. Mr. Manning seconded, and so carried unanimously.

Chairman Ellis asked if there was any other business to be discussed. There being none, Mr. Manning made the motion to adjourn. Mr. Blan seconded and so carried unanimously.