



GWINNETT COUNTY
BOARD OF ASSESSORS
January 4, 2023

The regular meeting of the Gwinnett County Board of Assessors took place Wednesday, January 4, 2023 at 9:00am. Those in attendance were Norman Ellis, Chairman; Sharyl White, Vice-Chairman; Burt Manning, Assessor; Johnny Blan, Assessor; Mark Cooper, Assessor; Nathan Wood, County Attorney; Stewart Oliver, Executive Secretary and Ginger Roderick, Recording Secretary.

Chairman Ellis called the meeting to order and asked for election of the 2023 Board of Assessors Officers under Roberts Rules of Order. Mr. Manning made the motion to appoint Norman Ellis as Chairman. Mr. Cooper seconded, and so carried unanimously.

Mr. Manning made the motion to appoint Sharyl White as Vice-Chairwoman. Mr. Cooper seconded, and so carried unanimously.

Mr. Manning made the motion to appoint Stewart Oliver as Executive Secretary. Mr. Blan seconded, and so carried unanimously.

Mr. Manning made the motion to appoint Ginger Roderick as Recording Secretary. Mr. Blan seconded, and so carried unanimously.

Mr. Manning made the motion to appoint Stewart Oliver as Chief Appraiser. Mr. Blan seconded, and so carried unanimously.

Mr. Manning made the motion to appoint Alex Alcock as Deputy Chief Appraiser. Mr. Blan seconded, and so carried unanimously.

Mr. Manning made the motion to appoint Tawanda Shivers as Personal Property Manager. Vice-Chairwoman White seconded, and so carried unanimously.

Mr. Cooper made a motion for the 2023 Board of Assessors meetings to be held the first and third Wednesday of each month. Mr. Blan seconded, and so carried unanimously.

Chairman Ellis asked for approval of the Agenda. Mr. Cooper made the motion to approve the Agenda. Mr. Manning seconded, and so carried unanimously.

The Board reviewed the minutes of the December 21, 2022 regular meeting. Chairman Ellis asked if there were any corrections or additions to be made. Mr. Blan made the motion to approve the minutes. Vice-Chairwoman White seconded, and so carried unanimously.

Next under Old Business was Legal Opinion. Nothing at this time.

Next under Old Business was Value Update. Mr. Oliver informed the Board that for 2022 we are now at 4.31% of the gross digest (not including public utility values) in dispute. There are now 9,180 appeals closed of the 14,818 appeals that were filed.

Next under New Business was Review of CUYA Exemption, Breach, Exhibit A. Mr. Manning made the motion to approve Exhibit A. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Denials Forwarded to Board of Equalization, Exhibit B. Mr. Cooper made the motion to approve Exhibit B. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Real and Personal Property Changes, Exhibit C. Mr. Blan made the motion to approve Exhibit C. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Accepted Settlement Hearing Resolutions, Exhibit D. Mr. Cooper made the motion to approve Exhibit D. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Homestead Exemptions, Audit Findings, Exhibit E. Mr. Blan made the motion to approve Exhibit E. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Tax Digest Adjustments, Exhibit F. Mr. Blan made the motion to approve Exhibit E. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit G. There is no action needed for Exhibit G.

Under Other Business, Chairman Ellis asks if there was any Administrative and Policy Updates. Mr. Oliver informed the Board of the 2023 Budget approval that would include three appraiser positions. Mr. Oliver shared that there are two vacancies: 1- Administrative Support Associate II and a Program Analyst position. Hearing Officer letters – Appeal related material mailed to petitioners and taxpayers for 712 cases.

Next under Other Business was Executive Session – No executive Session is needed at this time.

Chairman Ellis asked if there was any other business to be discussed. There being none, Mr. Cooper made the motion to adjourn. Vice-Chairwoman White seconded, and so carried unanimously.