



GWINNETT COUNTY  
BOARD OF ASSESSORS  
February 15, 2023

The regularly scheduled meeting of the Gwinnett County Board of Assessors took place Wednesday, February 15, 2023, at 9:00 am. Those in attendance were Johnny Blan, Assessor; Burt Manning, Assessor; Norman Ellis, Chairman; Mark Cooper, Assessor; Sharyl White, Vice-Chairwoman; Nathan Wood, County Attorney; Stewart Oliver, Chief Appraiser and Ginger Roderick, Recording Secretary.

Chairman Ellis called the meeting to order and asked for approval of the agenda. Mr. Manning made the motion to approve the agenda. Mr. Blan seconded and so carried unanimously.

The Board reviewed the minutes of the February 1, 2023, regular meeting. Chairman Ellis asked if there were any corrections or additions to be made. Mr. Blan made the motion to approve the minutes. Mr. Cooper seconded, and so carried unanimously.

Next under Old Business was Legal Opinion. Mr. Wood provided an update on the hearing officer cases that had been challenged for not being heard in a set time period. The Clerk of Courts has been responsive to the matter and where cases were challenged, most are rectified. In general, of all hearing officer appeals that remained open at the beginning of the year have now been resolved, leaving 288 hearing officer cases to be resolved. Various property owners and agents are now having to respond if they prefer to have their matter expedited by using the Board of Equalization or if they wish to maintain the current appeal with a Hearing Officer, which may take more time for resources to be available. The Law Department remains prepared to assist the Board of Assessors with related matters as needed.

Next under Old Business was Value Update. Mr. Oliver informed the Board regarding the current state of 2022 digest year appeals. As of now, 2.34% of the gross digest (not including public utility values) remains in dispute. There are 10,937 the 14,826 total appeals that remain open.

Next under New Business was Review of Personal Property, Value Changes, Exhibit A. Mr. Manning made the motion to approve Exhibit A. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Refund Requests, Exhibit B. Vice-Chairwoman White made the motion to approve Exhibit B. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Motor Vehicle TAVT, Changes, Exhibit C. Mr. Blan made the motion to approve Exhibit C. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of CUVA Exemption, Release, Exhibit D. Mr. Manning made the motion to approve, Exhibit D. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Personal Property Annual Notice of Assessment, 2022, Exhibit E. Vice-Chairwoman White made the motion to approve, Exhibit E. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Real and Personal Property Parcels Forwarded to Board of Equalization, Exhibit F. Mr. Cooper made the motion to approve, Exhibit F. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Real and Personal Property Changes, Exhibit G. Mr. Manning made the motion to approve, Exhibit G. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Accepted Settlement Hearing Resolutions, Exhibit H. Mr. Cooper made the motion to approve, Exhibit H. Mr. Manning seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit I. There is no action needed for Exhibit I.

Under Other Business, Chairman Ellis asked if there were any Administrative and Policy updates. Mr. Oliver informed the Board that we still have a Program Analyst position open. A conditional job offer was made and was turned down. We also have an Administrative Support Associate II position open. Also, we have the 3 new appraiser positions open – these will be posted as soon as possible. Mr. Oliver is keeping the Board aware of legislation being proposed this year.

Chairman Ellis asked if there was any other business to be discussed. There being none, Mr. Manning made the motion to adjourn. Mr. Blan seconded and so carried unanimously.