



GWINNETT COUNTY
DEPARTMENT OF FINANCIAL SERVICES
BOARD OF ASSESSORS' OFFICE

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GWINNETT COUNTY
BOARD OF ASSESSORS
April 19, 2023

The regularly scheduled meeting of the Gwinnett County Board of Assessors took place Wednesday, April 19, 2023, at 9:00 am. Those in attendance were Norman Ellis, Chairman; Sharyl White, Vice-Chairwoman; Johnny Blan, Assessor; Burt Manning, Assessor; Mark Cooper, Assessor; Stewart Oliver, Chief Appraiser and Ginger Roderick, Recording Secretary.

Chairman Ellis called the meeting to order and asked for approval of the agenda. Mr. Cooper made the motion to approve the agenda. Vice-Chairwoman White seconded and so carried unanimously.

The Board reviewed the minutes of the April 5, 2023, regular meeting. Chairman Ellis asked if there were any corrections or additions to be made. Vice-Chairwoman White made the motion to approve the minutes. Mr. Manning seconded, and so carried unanimously.

Next under Old Business was Legal Opinion. Nothing at this time.

Next under Old Business was Value Update. Mr. Oliver informed the Board regarding the current state of 2022 digest year appeals. As of now, 1.15% of the gross digest (not including public utility values) remains in dispute. There are 13,701 of the 14,826 total appeals that are now closed.

Next under New Business was Review of 2022 Valuation Reconsideration of R7283 050, Exhibit A. The property owner joined the meeting by phone and presented to the Board of Assessors reasons the owner disagrees with the 2022 value of the property.

Next under New Business was Review of Personal Property, Value changes, Exhibit B. Mr. Manning made the motion to approve Exhibit B. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Freeport Denials, Exhibit C. Mr. Cooper made the motion to approve Exhibit C. Mr. Manning seconded, and so carried unanimously.

Next under New Business was Review of CUVA Exemption, Release, Exhibit D. Mr. Manning made the motion to approve Exhibit D. Vice-Chairwoman seconded, and so carried unanimously.

Next under New Business was Review of Real and Personal Property Changes, Exhibit E. Mr. Cooper made the motion to approve Exhibit E. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Real Property Parcels Forwarded to Board of Equalization, Exhibit F. Mr. Manning made the motion to approve Exhibit F. Vice-Chairwoman White seconded, and so carried unanimously.

Next under New Business was Review of Accepted Settlement Hearing Resolutions, Exhibit G. Vice-Chairwoman White made the motion to approve Exhibit G. Mr. Cooper seconded, and so carried unanimously.

Next under New Business was Review of Exemption Questionnaires, Exhibit H. Mr. Cooper made the motion to approve staff recommendations, Exhibit H. Mr. Manning seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit I. There is no action needed for Exhibit I.

Under Other Business, Chairman Ellis asked if there were any Administrative and Policy updates. Mr. Oliver informed the Board that we have an Administrative Support Associate II position open. Also, we have 4 appraiser positions open –one of which a conditional job offer has been offered. Deed Processing Software – A governance was accepted for this and is expected to be in 2024 Budget. Upgraded Customer Service Portal – This is to improve customer engagement. We anticipate the business case will be complete and submitted for governance in time for funding in 2024. Tablets – Field work will begin soon. Residential appraisers will be using the tablets for all job aspects.

Chairman Ellis asked if there was any other business to be discussed. There being none, Mr. Manning made the motion to adjourn. Mr. Cooper seconded and so carried unanimously.