



October 09, 2019

**INVITATION TO BID
BL117-19
Building Renovations at Hudlow Tennis Center**

The Gwinnett County Board of Commissioners is soliciting competitive sealed bids from qualified contractors for the **Building Renovations at Hudlow Tennis Center** for the Gwinnett County Department of Community Services.

Bids should be typed or submitted in ink and returned in a sealed container marked on the outside with the BL# and Company Name. Bids will be received until **2:50 P.M. local time on November 08, 2019** at the Gwinnett County Purchasing Division, 75 Langley Drive, Lawrenceville, Georgia 30046. Any bid received after this date and time will not be accepted. Bids will be publicly opened and read at 3:00 P.M. Apparent bid results will be available the following business day on our website www.gwinnettcounty.com.

A **pre-bid conference** is scheduled for 10:00 a.m. on **October 24, 2019** at the Gwinnett County Hudlow Tennis Center, 6224 Jimmy Carter Boulevard, Norcross GA 30071. All contractors are urged to attend. Questions regarding bids should be directed to **Kaley Ivins, CPPB, Purchasing Associate III**, at kaley.ivins@gwinnettcounty.com or by calling 770-822-8723, no later than 3:00 P.M. on **October 28, 2019**. Bids are legal and binding upon the bidder when submitted. All bids should be submitted in duplicate.

Project includes replacement of roof to include removal of cupola with infill of that area. Project will also include new carpet, front desk construction and painting.

To view plans: a complete set of plans and documents are available for viewing at the Gwinnett County Purchasing office (plans, documents & plan holders list are NOT distributed by Purchasing).

To obtain plans and/or plan holders list: A complete set of plans and documents as a pdf may be obtained at no cost from McFarland Dyer & Associates, Inc., Chris McCrary, 4174 Silver Peak Parkway, Suwanee, GA 30024, phone 770-932-6550, email cmccrary@gomda.net.

THE PLAN-HOLDERS LIST IS AVAILABLE FROM McFarland Dyer & Associates, Inc.

All contractors must submit with bid, a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total bid. **Failure to submit a bid bond with the proper rating will result in the bid being deemed non-responsive.** Successful contractor will be required to meet insurance requirements, submit a one hundred percent (100%) performance bond and a one hundred percent (100%) payment bond. Insurance and Bonding Company should be licensed to do business by the Georgia Secretary of State, authorized to do business in Georgia by The Georgia Insurance Department, listed in the Department of Treasury's Publication of Companies holding Certificates of Authority as Acceptable Surety on Federal Bonds and as acceptable reinsuring companies. **The bid bond, payment bond, and**



performance bond must have an A.M. Best rating of A-5 or higher.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to Susan Canon, Gwinnett County Justice and Administration Center, 770-822-8165.

The written bid documents supersede any verbal or written prior communications between the parties.

Award will be made to the contractors submitting the lowest responsive and responsible bid. Gwinnett County reserves the right to reject any or all bids to waive technicalities and to make an award deemed in its best interest. Bids may be split or awarded in entirety. Gwinnett County reserves the option to negotiate terms, conditions and pricing with the lowest responsive, responsible bidder(s) at its discretion.

Award notification will be posted after award on the County website, www.gwinnettcountry.com and companies submitting a bid will be notified via email.

We look forward to your bid and appreciate your interest in Gwinnett County.

Kaley Ivins

Kaley Ivins, CPPB
Purchasing Associate III