



October 11, 2019

**Purchase of Medical Supplies on an Annual Contract
BL108-19
Addendum #1**

This Addendum is made part of the Bid Documents of the above noted solicitation; this addendum should be acknowledged on the Bid Form as part of the bid.

Please make the following revisions to the above listed solicitation.

- Q1. What is the make/model of glove you are currently purchasing along with the current price?
A1. Regarding the price, note attached tabulation. The Digitcare Apex Pro that is listed on the bid is the current glove
- Q2. The last bid had Microflex Supreno EC on it. This one has Digitcare Apex Pro. Please confirm an equal to both of these gloves is acceptable.
A2. The Digitcare Apex pro is the current glove, which is the spec used for this contract. A glove that is equivalent to the Apex pro is acceptable, mil, length; dual color helps to reduce exposure.
- Q3. Is there just one delivery location? Is there a loading dock or is a lift gate and/or inside delivery necessary?
A3. The location does have a loading dock and inside delivery is/is not required.
- Q4. How many cases of gloves are ordered at a time?
A4. Gloves are generally ordered by pallet of 40. Orders vary from monthly to bimonthly depending on usage. The Bid states we can purchase any quantity, but we do try to order in pallets.
- Q5. Please also let us know frequency of order, monthly, quarterly, etc.
A5. We order on an as-needed basis.
- Q6. Is it possible to get the list of products in Excel?
A6. We do not provide our documents in editable format.
- Q7. Can you clarify if the Larynx Blades (3a-4c) are made of plastic or metal?
A7. The blades are metal. They are compatible with a non-disposable handle, which is also metal.
- Q8. Can we do partial Bid?
A8. Note item IV. Of the bid document: Award will be made to the supplier submitting the lowest responsive and responsible bid. Bids may be split or awarded in entirety. Similar items may be awarded together.
- Q9. Regarding item 23 Oxygen regulator, we have sold oxygen regulators to Gwinnett County in the past, however, we want to make sure that we are quoting on the correct configuration, liter flow and part number.

A9. Although we can't tell you what item to bid, we can say that the liter flow is 2-15 liters per minute; and we use them on all oxygen masks, bag mask valves and CPAP.

Q10. Like the respiratory supplies, most of them come in a pack of 12 or 20 . But it is listed each...So do they want the cost of a single piece of the item in the pack or is it for each pack?

A10. Your 12 or 20 pack would go in the column titled "Cost / smallest unit available for purchase" and the per each price goes in the column titled "Cost of lowest unit of measure i.e. cost per each".

Cost /Smallest Unit Available For Purchase	Cost Of Lowest Unit Of Measure I.E. Cost Per Each
\$	\$

Q11. You are requesting the COST OF LOWEST UNIT OF MEASURE (IE- Cost per Each) column to be only 2 decimal point but several item like nail polisher remover pads are normally only sold by the box and if we round to 2 decimals we would round to the next decimal causing you to pay a higher price. Example if our sell price is \$4.40/bx of 100 we would have to round to \$.05 each in this column. Can this column be more decimals as long as the COST/SMALLEST UNIT AVAILABLE FOR PURCHASE column is only 2 decimals since this will be the UOM that is billed?

Q12. Is this bid awarded by section or it can be awarded by item? Can we just bid on the gloves?

A12. Note Q & A 8 above.

Q13. Based on previous ordering history and purchase orders, about how often are the gloves ordered (Monthly, quarterly or other) and an approximate box or case order?

A13. Note Q&A 4 above.

Q14. Can you provide the award pricing per item and winning vendor from the previous bid and the date of the previous award. Can you also provide the pricing that the awarded vendor put for subsequent years?

A14. We have attached bid tabulations with current pricing.

Q15. What is the current manufacturer and Item Number currently used for the gloves?

A15. See Q&A 4 above.

Q16. Please confirm there is one delivery location?

A16. Per the bid document, item III.E: 450 Hosea Rd Lawrenceville GA 30046

Q17. The bid sheet has the column for Total Price: We have to multiply: Cost /Smallest Unit Available For Purchase X Cost Per Each = Total price or we have to multiply the unit price with estimated qty & give total price?

A17. Unit price X estimated qty (same unit of measure)

Q18. The bid states that price are to firm for 1 year. So, we can't change the price even if there is a significant increase by the main manufacturer?

A18. Price must remain firm for the initial contract term. Prices may be negotiated upon renewal each year based on the percentage increase/decrease specified on page 13 of your bid document.

Q19. You are requesting the COST OF LOWEST UNIT OF MEASURE (IE- Cost per Each) column to be only 2 decimal point but several item like nail polisher remover pads are normally only sold by the box and if we round to 2 decimals we would round to the next decimal causing you to pay a higher price. Example if our sell price is \$4.40/bx of 100 we would have to round to \$.05 each in this column. Can this column be more decimals as long as the COST/SMALLEST UNIT AVAILABLE FOR PURCHASE column is only 2 decimals since this will be the UOM that is billed?

A19. Our system cannot allow more than two decimal places, so the unit prices can't extend out passed that.

Q20. Will respondents be disqualified or adversely impacted during the evaluation process if they were to submit exceptions to Gwinnett County?

A20. Exceptions could affect the award.

Q23. If applicable, who is the incumbent(s) for these services and for how long have they served Gwinnett County in this capacity?

A23. We don't have a report to tell us which items have been purchased from what company over the years.

Q24. Will the products being requested in the bid be ordered by the Gwinnett County at one time, or on an on-going, as-needed basis?

A24. Items are ordered on an as-needed basis.

Q25. Can you please confirm the number of delivery locations?

A25. See item III.E of the bid document.

Q26. Are vendors allowed to submit warranty and refund policies which are alternative to those requested in the ITB, based on the vendor's standard policies?

A26. This is a business decision where we can't provide direction. Exceptions can affected the award.

Q27. What types of licenses, permits, or authority to do business is needed by vendors responding to this ITB?

A27. These requirements are noted in the bid document.

Q28. If vendors do not have all the requested references, but are capable of satisfying the requirements in the solicitation, are they allowed to respond? Or will they be disqualified?

A28. This is a business decision where we can't provide direction.

Q29. It is requested for us to provide either a percentage decrease and/or percentage increase for the renewal periods. Would it be acceptable to input a statement that is more related to only passing along increases and/or decreases in the event the manufacturer has passed along nationwide price increases/decreases?

A29. This is a business decision where we can't provide direction. That being said, any increases will be negotiated during the annual renewal process and not during the contract term.

Q30. Is a bid bond required with our submission?

A30. No

Q31. You mention this must be submitted in duplicate. Are you requiring we submit two originals or one original and one copy?

A31. One original and a copy.

Q32. The notation of existing contracts, this bid BL103-19 and 56-15, 23-17. Will the award of this bid 103-19 over ride the other two?

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A32. Once awarded, BL103-19 will be our only contract for those items.

Q33. Item 37a should reference 37b and item 37b should reference 37a.

Acknowledge receipt of this addendum on the Bid Form.

Shelley McWhorter

Shelley McWhorter
Purchasing Associate III

Attachments: BL056-15 Tab 2015-2016
BL056-15 Tab 2016-2017
BL056-15 Tab 2017-2018
BL023-17 Tab 2017-2018
BL023-17 Tab 2018-2019

Supplier Name _____

Authorized Rep. Name _____