



NOTICE OF BID

Norcross Human Services Center Roof & HVAC Replacement Project BL009-21

The Gwinnett County Board of Commissioners is soliciting competitive sealed bids from qualified contractors for the **Norcross Human Services Center Roof & HVAC Replacement Project**. Sealed bids will be received by the Gwinnett County Purchasing Division, 75 Langley Drive, Lawrenceville, Georgia 30046 until **2:50 P.M. local time on Wednesday, February 17, 2021** and then publicly opened and read aloud at 3:00 P.M. Any bid received after 2:50 P.M. will not be accepted. Bid envelope should be marked on the outside with Bid Number, name of Bidder, date and time of opening. One unbound original and two (2) copies should be submitted.

The scope of this project includes, but is not limited to, the removal and replacement of the entire existing roof system, approximately 32,000 S.F. and, the removal and replacement of the two HVAC roof top units, two roof mounted ductless split system condensers, and two ductless split system indoor units. The Norcross Human Services building is located at 5030 Georgia Belle Court, Norcross, GA 30093.

Bidding Documents are available for viewing at:

Precision Planning
Attn: Kathy Barker
kbarker@ppi.us
400 Pike Boulevard
Lawrenceville, GA 30046
770.338.8000

Gwinnett County Purchasing Division
Attn: Marlo Dial
75 Langley Drive - Second Floor
Lawrenceville, GA 30046
P-770.822.8722
F-770.822.8735

Bidding documents may be purchased from **Precision Planning, Inc.** for a non-refundable fee of \$50.00 for a digital copy. Only complete sets will be issued. Applications for documents, together with a non-refundable payment should be filed with the Architect. Bidders wanting to submit a bid must purchase plans via Certified Check, Treasurer's Check or Cashier's Check, issued by a responsible bank or trust company and payable to Precision Planning, Inc.

A **site visit** is scheduled for **10:00 A.M. on Tuesday, January 26, 2021 at the Norcross Human Services, 5030 Georgia Belle Court, Norcross, GA 30093. All bidders are strongly urged to attend. Social distancing guidelines MUST be followed at all times.** No questions will be answered during the site visit.

Questions regarding bids should be submitted to Marlo Dial, Purchasing Associate III, via email marlo.dial@gwinnettcounty.com no later than **3:00 P.M. local time, Friday, January 29, 2021.** Bids are legal and binding upon the bidder when submitted.

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January 6, 2021

Bids in the case of Corporations not chartered in Georgia, must be accompanied by proper certification stating that said Corporation is authorized to do business in the State of Georgia.

No Bidder may withdraw his Bid within sixty (60) days after the actual date of the opening thereof.

Bidder agrees to complete the Contract awarded within the "allowable calendar days for completion" from the date of the "Notice to Proceed".

Where Gwinnett County provides forms for bid or bond submissions, they must be used **without exception**. A five percent (5%) bid bond must be submitted with the bid. Successful contractor will be required to provide a one hundred percent (100%) payment and one hundred percent (100%) performance bond as well as an insurance certificate fulfilling requirements as stated in the bid documents. Surety and insurance companies must have an AM Best rating of A-5 or greater, be listed in the Federal Registry of Companies holding Certificate of Authority and acceptable sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

All bonds must be submitted on forms provided by Gwinnett County and agencies providing bonds and insurance should provide proof that they meet the criteria outlined in the bid and contract documents.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to Susan Canon, Gwinnett County Justice and Administration Center, 770-822-8165.

Award will be made to the lowest responsive and responsible bid. Gwinnett County reserves the right to reject any or all bids to waive technicalities, and to make an award deemed in its best interest. Bids may be split or awarded in entirety. Gwinnett County reserves the option to negotiate terms, conditions and pricing with the lowest responsive, responsible bidder(s) at its discretion

GWINNETT COUNTY BOARD OF COMMISSIONERS

END OF SECTION 00100

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