



January 13, 2021

REQUEST FOR PROPOSAL  
RP030-20

The Gwinnett County Board of Commissioners is soliciting competitive sealed proposals from qualified contractors to provide **Design/Build Services for the Eastern Regional Infrastructure Project** for the Department of Water Resources.

Proposals must be returned in a sealed container marked on the outside with the Request for Proposal number and Company Name. Proposals will be received until 2:50 P.M. local time on **February 12, 2021** at the Gwinnett County Purchasing Office, 75 Langley Drive, Lawrenceville, Georgia 30046. Any proposal received after this date and time will not be accepted. Proposals will be publicly opened and only names of submitting firms will be read at 3:00 P.M. A list of firms submitting proposals will be available the following business day on our website [www.gwinnettcounty.com](http://www.gwinnettcounty.com).

A Webex **pre-proposal conference** is scheduled for 10:00 A.M. on **January 28, 2021**. To access, dial 1-408-418-9388, enter Access Code 179 635 1746. All Design-Build Proposers are strongly urged to attend.

Questions regarding proposals should be directed to **Dana Garland, CPPB, Purchasing Associate III**, at [dana.garland@gwinnettcounty.com](mailto:dana.garland@gwinnettcounty.com) or by calling 770-822-8723, no later than 3:00 P.M. on **February 1, 2021**. Proposals are legal and binding upon the proposer when submitted. One unbound single-sided original, eight (8) copies, and one electronic copy on a flash drive should be submitted of the proposal without the cost. Cost should be submitted in one separately sealed envelope with the proposal copies, clearly marked "cost/fee proposal". **Only one copy of the cost/fee proposal is necessary in a sealed envelope. Do not put additional copies of the cost/fee schedule in the technical proposal copies. The original proposal will not be bound as stated in the invitation to propose, and therefore the separately sealed cost/fee proposal should be unbound as well.**

The Proposal package can be accessed through the County's ftp site:  
To access the documents on the FTP site, please use the following access information.  
Use internet browser to pull up address <ftp://74.174.32.37>  
Username - gwinnett  
Password - pub7368  
Locate the "Purchasing" folder and then "RP030-20 Design Build Services for the Eastern Regional Infrastructure Project".

All contractors must submit with proposal, a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total including alternates and Owner directed work. Failure to submit a bid bond with the proper rating will result in the proposal being deemed non-responsive. Successful supplier will be required to meet insurance requirements, submit a one hundred percent (100%) performance bond and a one hundred percent (100%) payment bond. Insurance and Bonding Company should be licensed to do business by the Georgia Secretary of State, authorized to do business in Georgia by The Georgia Insurance Department, listed in the Department of Treasury's Publication of Companies holding Certificates of Authority as Acceptable Surety on Federal Bonds and as acceptable reinsuring companies. The bid bond, payment bond, and performance bond must have an A.M. Best rating of A-12 or higher.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to Susan Canon, Gwinnett County Justice and Administration Center, 770-822-8165.

The written proposal documents supersede any verbal or written prior communications between the parties.

Selection criteria are outlined in the request for proposal documents. Gwinnett County reserves the right to reject any or all proposals to waive technicalities and to make an award deemed in its best interest.

Award notification will be posted after award on the County website, [www.gwinnettcounty.com](http://www.gwinnettcounty.com) and companies submitting a proposal will be notified via email.

We look forward to your proposal and appreciate your interest in Gwinnett County.

Dana Garland, CPPB  
Purchasing Associate III