



September 17, 2021

NOTICE  
REQUEST FOR PROPOSAL  
RP032-21

**This proposal can be obtained from Aon Consulting, Inc., at no charge. Contact Jay Knudsen at [james.knudsen@aon.com](mailto:james.knudsen@aon.com) or 678-462-9282.**

The Gwinnett County Board of Commissioners is soliciting competitive sealed proposals from organizations to provide a **Provision of a Family Planning Program on an Annual Contract with Four (4) Options to Renew** for the Department of Human Resources.

Proposals must be returned in a sealed container marked on the outside with the Request for Proposal number and Company Name. Proposals will be received until 2:50 P.M. local time on **October 11, 2021** at the Gwinnett County Purchasing Office – 2nd Floor, 75 Langley Drive, Lawrenceville, Georgia 30046. Any proposal received after this date and time will not be accepted. Cost proposals should be submitted in a separate sealed envelope. Proposals will be publicly opened and only names of submitting firms will be read at 3:00 P.M. local time. A list of firms submitting proposals will be available the following business day on our website [www.Gwinnettcounty.com](http://www.Gwinnettcounty.com).

A Webex pre-proposal conference is scheduled for **10:00 a.m. local time on September 30, 2021**. To access, dial 1-408-418-9388 and enter conference ID 23314404834##. All qualified organizations are urged to attend. Questions regarding proposals should be directed to Dana Garland, CPPB, Purchasing Associate III, at [dana.garland@Gwinnettcounty.com](mailto:dana.garland@Gwinnettcounty.com) or by calling 770-822-8723, no later than **3:00 P.M. October 1, 2021**. Questions can be submitted at any time leading up to this deadline and we encourage you to ask questions early. Proposals are legal and binding upon the bidder when submitted. Two unbound single-sided copies (one marked original and one marked copy), and three digital (flash drive) copies should be submitted.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to Susan Canon, Gwinnett County Justice and Administration Center, 770-822-8165.

The written proposal documents supersede any verbal or written prior communications between the parties.

Selection criteria are outlined in the request for proposal documents. Gwinnett County reserves the right to reject any or all proposals to waive technicalities and to make an award deemed in its best interest.

Award notification will be posted after award on the County website, [www.Gwinnettcounty.com](http://www.Gwinnettcounty.com) and companies submitting a proposal will be notified via email.

We look forward to your proposal and appreciate your interest in Gwinnett County.

A handwritten signature in blue ink, appearing to read "Dana Garland".

Dana Garland, CPPB, NIGP-CPP  
Purchasing Associate III