



May 23, 2023

**ADDENDUM #1**  
**BL075-23, Installation of New Water Meters on an Annual Contract**

**QUESTIONS & ANSWERS:**

- Q1. Who is responsible for DOT permitting for work that requires road cuts, hard surfaces, or boring?**  
A1. The awarded contractors shall be responsible for obtaining the necessary permits from the Department of Transportation. However, the Gwinnett County Department of Water Resources will provide assistance in coordinating between the contractors and the Department of Transportation.
- Q2. How are work order distributed? Weekly?**  
A2. The Department of Water Resources will send work orders to the contractors daily via a CSV (comma separated value) file. The completed work shall be submitted to the Department of Water Resources in the same file format. The contractors will be able to receive and send files through the Gwinnett County Department of Water Resources FTP (file transfer protocol) site. Please refer to page 10, part 4 (Specific Requirements and Specifications), #3 – Work Orders.
- Q3. Who supplies the material?**  
A3. Gwinnett County will provide the materials needed for services under this contract.
- Q4. Who coordinates meter locations for installations?**  
A4. Please see page 11, Section 4. "Meter Placement" for details on the location and placement of meters.
- Q5. Will we coordinate inspections directly with inspectors? Or with a Gwinnett County project manager?**  
A5. The contractors shall coordinate with the Gwinnett County DWR Construction Manager.
- Q6. Under this contract, installations are only for water meters up to 2", correct?**  
A6. Yes, that is correct.
- Q7. Does Gwinnett County have a warehouse for materials? If so, does the contractor pick up materials directly from the warehouse?**  
A7. Yes. Material pick-ups shall be coordinated with the Department of Water Resources. Materials shall be picked up at the central location warehouse at 684 Winder Hwy., Lawrenceville, GA 30045.

This addendum should be acknowledged in the space provided on page 24 of the bid documents and returned with your bid. Failure to do so may result in your bid being deemed non-responsive.

Thank you,

*Jake Scarpone*

Jake Scarpone  
Purchasing Associate II

Attachments:

1. Pre-Bid Conference Sign-In Sheet

PRE-BID CONFERENCE  
BL075-23

<u>Representative Name</u>	<u>Company Name</u>	<u>Phone #</u>	<u>E-Mail Address</u>
<b>(DEPARTMENT REPRESENTATIVES SIGN-IN AT BOTTOM)</b>			
1. <u>Wesley Dickinson</u>	<u>HD Excavations &amp; Utilities</u>	<u>404-852-6817</u>	<u>wesley@hd-excavations.com</u>
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
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12. _____	_____	_____	_____
13. _____	_____	_____	_____

<u>Department Representative Name</u>	<u>Department</u>	<u>Department Representative Name</u>	<u>Department</u>
<u>Jake Scarpone</u>	<u>DOFS</u>	<u>Patrick Martin</u>	<u>DWR</u>
_____	_____	_____	_____
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