

January 31, 2024

**Addendum No. 2  
BL017-24  
Replacement of Water Meters, 2" and Smaller on an Annual Contract**

**\*\*\*BID SUBMITTAL DEADLINE HAS BEEN POSTPONED UNTIL February 09, 2024  
NO LATER THAN 2:50PM\*\*\***

*The following addition/changes modify the Bid No. BL017-24 "Replacement of Water Meters, 2" and Smaller on an Annual Contract" Contract Documents, dated January 2024, as first advertised on January 10, 2024.*

**I. Modification**

M1. In the Notice of Bid, under the paragraph **Bid Submittal Date** and Location and any other locations throughout the bid package, **CHANGE** the date shown from "February 02 2024" to "**February 09, 2024**". This date change should also be changed throughout the Frontend documents.

**II. Questions**

**Q1. Are all service orders / requests as assigned to the Contractor performed as an in-field "cold attempt" format, or is the Contractor required to accommodate scheduled appointment?**

A1. The Contractor will attempt to replace meters in the field. Notification procedures are listed in the invitation. Commercial meters will more than likely need to be scheduled with the business owner to accommodate for hours of operation of said business.

**Q2. Will the contractor be required to dig outside the box for this information?**

A2. For service line identification, the County expects meters to be centered inside of the meter box where the lines should be easily identifiable. If not, every attempt should be made to identify the line, including digging outside the box.

**Q3. Please confirm that the County has included all gaskets, seals, nuts, and bolts necessary for replacement.**

A3. Yes, this is confirmed.

**Q4. If damage to piping occurs due to faulty materials such as brittle pvc or corroded galvanized piping will contractor be charged to fix repairs or can Contractor charge if they repair?**

A4. Please refer to the invitation, page 5, section D- Damages.

- Q5. It is anticipated that meter replacements performed under this contract should proceed at a rate of approximately 300 meters/week, but this rate of installation is not guaranteed. Can the County provide any historical data on the number of meters completed under this contract annually?**
- A5. Please see the number of meters completed over the past three (3) years.  
2021- 14,794  
2022- 12,566  
2023- 7,516\* 2023 numbers are low due to supply chain issues with the meter manufacture. These issues have since been resolved.
- Q6. Historically how many technicians have been used to complete this work? Does the County have any information on the number of Work Orders completed daily by a technician?**
- A6. The Department of Water Resources does not mandate the number of employees that the contractor has on staff, nor does the County keep a record of that information. The contractor needs to have adequate staff to keep replacements at a pace of 300 per week.
- Q7. Can the County provide any historical numbers on the number accounts serviced annually after hours?**
- A7. Please see the number of accounts below serviced over the past three (3) years.  
2021- 35  
2022- 9  
2023- 25
- Q8. Is the contractor required to provide its own work order management system for the purposes of this contract?**
- A8. The Department of Water Resources will issue the contractor work via an outbound CSV file. The contractor will be responsible for managing the replacement information from that point.
- Q9. Please provide a plan holders list.**
- A9. There is not a plan holders list for this project.
- Q10. Does the certificate of insurance need to be submitted with the vendors bid?**
- A10. No, a certificate of insurance does not have to be submitted at time of bid opening, however the awarded vendor(s) must be able to submit a certificate of insurance upon request.

Acknowledge receipt of this addendum on the firm information page of the request for proposal.

Sincerely,

Brittany Bryant, CPPB

Purchasing Associate III