



January 31, 2024

**NOTICE OF BID
BL028-24
Lenora Park Press Box Installation**

The Gwinnett County Board of Commissioners is soliciting competitive sealed bids from qualified contractors for the **Lenora Park Press Box Installation** for the Gwinnett County Department of Community Services.

Bid submittal date and location

Bids should be typed or submitted in ink and returned in a sealed container marked on the outside with the BL# and Company Name. Bids will be received until **2:50 P.M. local time on February 29, 2024** at the Gwinnett County Purchasing Division, 75 Langley Drive, Lawrenceville, Georgia 30046. Any bid received after this date and time will not be accepted. Bids will be publicly opened and read at 3:00 P.M. Apparent bid results will be available the following business day on our website www.gwinnettcountry.com.

Pre-Bid Conference

A **pre-bid conference** is scheduled for 10:00 a.m. on **February 7, 2024** at the Gwinnett County Lenora Park, 4477 Lenora Church Rd., Snellville, GA 30039. All contractors are urged to attend.

Project Description

Project includes the construction and installation of a pre-fabricated football press box.

Instructions on Submitting Questions

Questions regarding bids should be directed to **Jake Scarpone, Purchasing Associate II**, at jake.scarpone@gwinnettcountry.com or by calling 770-822-8722, no later than 3:00 P.M. on **February 9, 2024**. Bids are legal and binding upon the bidder when submitted. All bids should be submitted in duplicate.

<p><u>To view plans:</u> a complete set of plans and documents are available for viewing at the Gwinnett County Purchasing office (plans, documents & plan holders list are NOT distributed by Purchasing).</p>
<p><u>To obtain plans and/or plan holders list:</u> A complete set of plans and documents as a pdf may be obtained at no cost from Breedlove Land Planning, Inc., Gary Caraway, 1020 Old Bishop Rd., Bishop, GA 30621, phone 770-483-1173, email gcaraway@landplanning.net.</p>
<p><u>THE PLAN-HOLDERS LIST IS AVAILABLE FROM Breedlove Land Planning, Inc.</u></p>

Bonding and Insurance

All contractors must submit with bid, a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total bid. **Failure to submit a bid bond with the proper rating will result in the bid being deemed non-responsive.** Successful contractor will be required to meet insurance requirements, submit a one hundred percent (100%) performance bond and a one hundred percent (100%) payment bond. Insurance and Bonding Company should be licensed to do business by the Georgia Secretary of State, authorized to do business in Georgia by The Georgia Insurance Department, listed in the Department of Treasury's Publication of Companies holding Certificates of Authority as Acceptable Surety on Federal Bonds and as acceptable reinsuring companies. **The bid bond, payment bond, and performance bond must have an A.M. Best rating of A-5 or higher.**

Facility Access

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any

open meeting, program or activity of Gwinnett County Government should be directed to the ADA Coordinator, Gwinnett County Justice and Administration Center, 770-822-8165.

The written bid documents supersede any verbal or written prior communications between the parties.

Award will be made to the contractors submitting the lowest responsive and responsible bid. Gwinnett County reserves the right to reject any or all bids to waive technicalities and to make an award deemed in its best interest. Bids may be split or awarded in entirety. Gwinnett County reserves the option to negotiate terms, conditions and pricing with the lowest responsive, responsible bidder(s) at its discretion.

Award notification will be posted after award on the County website, www.gwinnettcountry.com and companies submitting a bid will be notified via email.

We look forward to your bid and appreciate your interest in Gwinnett County.

Jake Scarpone
Purchasing Associate II