

February 15, 2024

ADDENDUM #1

BL026-24, Provision of Grounds Maintenance Services at Various Parks & Recreation Locations on an Annual Contract

****The bid deadline for BL026-24 has been extended until Wednesday, February 28, 2024 at 2:50 PM.****

QUESTIONS & ANSWERS:

- Q1. Can you provide the current contractor for this job, their contract, and annual amount for this bid?**
A1. The awarded contractors for the County's existing contract for grounds maintenance services are ACS Landscape Management, Inc. and Visionscapes, Inc. Please see Attachments 1 for the most recent bid tabulation.
- Q2. Do the parks require a turf care program?**
A2. No.
- Q3. Is the Contractor responsible for straw and mulch applications? If so, can you provide quantities for each?**
A3. The Contractor will not be responsible for straw or mulch applications under this contract.
- Q4. Is the Contractor responsible for annual beds? If so, is square footage for beds available?**
A4. The Contractor will not be responsible for annual beds.
- Q5. Please confirm if mulch/pine straw should be included or if it is part of this scope? If not, how often does the county install mulch and pine straw per year?**
A5. Mulch and pine straw are not included as part of the scope of work of this contract.
- Q6. What is the scope of work to maintain concrete trails through wooded areas?**
A6. Concrete trails through wooded areas shall be to cut shoulder and blow.
- Q7. Natural areas (ie between parking lots and along trails): What is the expectation to maintain these areas? There are many parks with fallen sticks and tree debris present now.**
A7. The Contractor shall clean up sticks and debris in these areas.
- Q8. Rabbit Hill Park: There are lots of slopes with brush and high grass. Some of these were recently bush hogged. Are any of these slopes included to maintain? Is any bush hogging of slopes or high grass included in this scope of work?**
A8. Bush hogging of slopes and high grass areas are not included in the scope of work for this contract.
- Q9. What is the expectation of using herbicide on the common side of fence lines separating athletic fields from common grass for this contract?**

- A9. Contractors shall not use herbicide on the common side of fence lines separating athletic fields from common grass for this contract.
- Q10. What is this expectation of drainage swales near fences in common areas? Example is Rabbit Hill in front of the soccer fields. Right now, it is not being maintained but is in a very visible area.**
- A10. The Contractor shall maintain these areas.
- Q11. The solicitation states invoices should be bi-weekly. How many POs will the county provide throughout the first 12 months?**
- A11. The County will issue a single purchase order for services performed throughout the contract period.
- Q12. What is the anticipated start date?**
- A12. Services shall begin once the contract is approved by the Gwinnett County Board of Commissioners.
- Q13. When was this current contract originally awarded?**
- A13. The current contract was awarded in February of 2020.
- Q14. Is weekend work permitted?**
- A14. Any weekend work will need to be coordinated with and approved by the Department of Community Services.
- Q15. What is the County currently paying for all the areas listed within the bid?**
- A15. Please see the attached bid tabulation.
- Q16. I noticed the area map provided for EE Roberson Park does not match the GPS location. There are baseball fields at 850 Level Creek Rd and on the photo provided it shows a football field and no baseball fields.**
- A16. The correct address for the EE Robinson Park football is 650 Peachtree Industrial Blvd, Sugar Hill, GA 30518.
- Q17. Could you please provide aerial/boundary maps for the following: Rabbit Hill Park, Harbins Park Baseball Complex, Graves Park, Bethesda Park, and Yellow River Park?**
- A17. Please see Attachment 3 for additional aerial site maps.
- Q18. There are two different maps for Promised Land. Could you please confirm that All Areas (Land 1, 2 & 3 approx 5 acres) are all to be mow, blow, edge?**
- A18. Yes, the scope for all Promised Land areas shall be to mow, blow, and edge.
- Q19. Is there an opportunity to be awarded multiple sections?**
- A19. The County's intent is to award each of the six sections of the contract to different contractors, however, the County reserves the right to award in its best interest.
- Q20. Paragraph one under the General Description mentions a "Statement of Qualifications". Is there any additional information or form to be required for this provision? What else should be included in our Statement of Qualifications?**
- A20. Please see Attachment 2 for the Statement of Qualifications form.

- Q21. Is the intent of this bid to award the six sections to six contractors (outside of the stated rights the county reserves to adjust the quantity and delineation)?**
- A21. In an effort to ensure adequate & timely landscape maintenance, it is Gwinnett County's intent to award each section to one contractor. Therefore, if your firm is the low responsive and responsible bidder on more than one section, only one section may be awarded to your firm. Please select the section you would prefer to be awarded if your firm is the low responsive and responsible bidder for more than one section. Select only one (1) section below. If no selection is made below, Gwinnett County reserves the right to make an award deemed in its best interest.
- Q22. Please provide bidding contractors with the expectation for weed control and fertilization in turf/grass areas.**
- A22. Contractors will not be expected to perform weed control and fertilization in turf/grass areas.
- Q23. Does the scope of this work include any irrigation management? If so, which sites have irrigation systems present? How many irrigation zones are present at each site?**
- A23. Irrigation management is not included in the scope of this contract.
- Q24. Are bidders required to include mulch and pine straw installation services as part of this bid? Should those costs be included in the pricing by location? If those services are to be included, we recommend the industry standard two annual pine straw applications, and once annual mulch installation.**
- A24. Mulch and pine straw are not included as part of the scope of work of this contract.
- Q25. Are there any seasonal color beds (flowers) included in this bid process? If so, how should bidders include those services in their pricing?**
- A25. Seasonal color beds are not included in the scope of this contract.
- Q26. Please clarify "per service" under Management of Planting Beds, Islands, and Tree Wells item #4 – "Contractor will provide pruning of shrubs per service throughout the growing season to maintain their shape and form using proper horticultural practices." Is this to be included in pricing based off of correct horticultural practices?**
- A26. "Per Service" means per visit and should be included in per visit pricing.
- Q27. Please confirm that the County is not willing to receive monthly invoices.**
- A27. Bi-weekly invoicing is preferred but monthly invoices will be accepted.
- Q28. Can the deadline for submittals be extended due to the amount of parks that need to be physically measured and the proximity of the date of the question deadline?**
- A28. Yes, the deadline for bids will be extended until Wednesday, February 28, 2024 at 2:50 PM.
- Q29. Is the contractor required to provide pricing for Pesticide/chemical applications or will that be a separate item identified by the County's representative if and when needed?**
- A29. No turf-care program is needed. Non-selective pesticide applications are required for hardscapes beds and tree wells and should be included in per visit unit cost.
- Q30. For clarification, could you please provide more details about the specific maintenance services included under "Beds, Islands, Tree Wells Maintenance?"**
- A30. Please see Section V. item B.

Q31. Could you please clarify who currently holds the position for each designated section?

A31. The County's current contract contains only two sections. The incumbent contractors are ACS Landscape Management, Inc. and Visionscapes, Inc.

Q32. Please confirm the section and site name for the map that is missing a title.

A32. Page 1 of Attachment A is for Club Drive Park (Section VI).

Q33. Will the contractor be responsible for Mulch and or Pine Straw installation? If so, how many times per year will that service be required?

A33. Mulch and pine straw are not included as part of the scope of work of this contract.

Q34. The ITB stipulates bi-weekly invoicing. Would it be acceptable to submit invoices monthly instead?

A34. Bi-weekly invoicing is preferred but monthly invoices will be accepted.

Q35. Will the ITB be awarded based on the total contract bid, including base period renewal options and discounts?

A35. The bid will be awarded to the lowest responsive and responsible bidder for each section based on the bid total for the initial contract term.

Q36. Are bid bonds, payment bonds, and performance bonds required for this ITB?

A36. Bonds are not required for this solicitation.

This addendum should be acknowledged in the space provided on page 13 of the bid documents and returned with your bid. Failure to do so may result in your bid being deemed non-responsive.

Thank you,

Jake Scarpone

Jake Scarpone
Purchasing Associate II

Attachments:

1. BL001-20 Bid Tabulation
2. Statement of Qualifications form
3. Additional Aerial Site Maps

BL001-20
 Provision of Grounds Maintenance Services at Various Parks & Recreation Locations on an Annual Contract
 Department of Community Services

03/01/2023 through 02/28/2024			ACS Landscape Management, Inc. (OC)			Visionscapes, Inc. (OC)		
ITEM #	DESCRIPTION	APPROX. QTY.	MOW/EDGE/BLOW PER VISIT	BEDS/ISLANDS/ PRUNE PER VISIT	ANNUAL COST	MOW/EDGE/BLOW PER VISIT	BEDS/ISLANDS/ PRUNE PER VISIT	ANNUAL COST
SECTION I								
1	Collins Hill Aquatic Center	43	\$114.44	\$26.01	\$6,039.52	\$135.00	\$20.00	\$6,665.00
2	Dacula Park & Activity Center	43	\$208.08	\$26.01	\$10,065.87	\$135.00	\$20.00	\$6,665.00
3	George Pierce Park	43	\$150.86	\$26.01	\$7,605.32	\$135.00	\$20.00	\$6,665.00
4	Lucky Shoals Park	43	\$114.44	\$26.01	\$6,039.52	\$135.00	\$20.00	\$6,665.00
5	Mountain Park Aquatic Center	43	\$130.05	\$26.01	\$6,710.58	\$135.00	\$20.00	\$6,665.00
6	Pinckneyville Park Comm. Rec. Center	43	\$72.83	\$15.61	\$3,802.66	\$135.00	\$20.00	\$6,665.00
7	Rhodes Jordan Park	43	\$260.10	\$26.01	\$12,302.73	\$200.00	\$20.00	\$9,460.00
8	Rhodes Jordan Park Dam Area	12	\$52.02		\$624.24	\$135.00		\$1,620.00
9	Settles Bridge Park	43	\$156.06	\$26.01	\$7,829.01	\$135.00	\$20.00	\$6,665.00
10	West Gwinnett Park	43	\$156.06	\$26.01	\$7,829.01	\$135.00	\$20.00	\$6,665.00
11	Rock Springs Park addition (Soccer Side)	43	\$234.09	\$26.01	\$11,184.30	\$100.00	\$20.00	\$5,160.00
12	Lilburn Activity Building	43	\$62.42	\$10.40	\$3,131.60	\$70.00	\$20.00	\$3,870.00
13	EE Robinson Park	43	\$208.08	\$26.01	\$10,065.87	\$135.00	\$20.00	\$6,665.00
14	EE Robinson Park-Baseball Complex (Added on 8/27/20)	43	\$399.22		\$17,166.56			
15	Graves Park (Added on 8/27/20)	43	\$327.22		\$14,070.30			
16	Elisha Winn House (Added on 9/28/21)	43	\$184.37		\$7,927.88			
17	West Gwinnett Park 2 (Added on 3/6/23)	43	\$152.00		\$6,536.00			
SECTION I TOTAL				\$138,930.98			\$80,095.00	
SECTION II								
1	Club Drive Park	43	\$205.00	\$25.00	\$9,890.00	\$150.86	\$20.81	\$7,381.64
2	DeShong Park	43	\$200.00	\$25.00	\$9,675.00	\$150.86	\$20.81	\$7,381.64
3	Environmental & Heritage Center #1	43	\$100.00	\$25.00	\$5,375.00	\$150.86	\$20.81	\$7,381.64
4	Environmental & Heritage Center #2	43	\$100.00	\$25.00	\$5,375.00	\$150.86	\$20.81	\$7,381.64
5	Freeman's Mill Park	43	\$125.00	\$25.00	\$6,450.00	\$88.43	\$20.81	\$4,697.41
6	Holcomb Bridge Park	43	\$110.00	\$25.00	\$5,805.00	\$88.43	\$20.81	\$4,697.41
7	Jones Bridge Park	43	\$220.00	\$25.00	\$10,535.00	\$150.86	\$20.81	\$7,381.64
8	Little Mulberry Park Dam Area	12	\$100.00		\$1,200.00	\$150.86		\$1,810.30
9	Parks Operations Center	43	\$100.00		\$4,300.00	\$150.86		\$6,486.89
10	Ronald Reagan Park	43	\$225.00	\$25.00	\$10,750.00	\$150.86	\$20.81	\$7,381.64
11	Sweet Water Park	43	\$175.00	\$25.00	\$8,600.00	\$150.86	\$20.81	\$7,381.64
12	Tribble Mill Park Dam #1	12	\$200.00		\$2,400.00	\$150.86		\$1,810.30
13	Yellow River Post Office	43	\$100.00	\$20.00	\$5,160.00	\$104.04	\$20.81	\$5,368.46
14	Isaac Adair/Lawrenceville Female Seminary	43	\$75.00	\$25.00	\$4,300.00	\$104.04	\$20.81	\$5,368.46
15	Gwinnett Historic Courthouse	43	\$150.00	\$25.00	\$7,525.00	\$104.04	\$20.81	\$5,368.46
16	Vines Park	43	\$150.00	\$25.00	\$7,525.00	\$104.04	\$20.81	\$5,368.46
17	Promise Land	43	\$75.00		\$3,225.00	\$150.86		\$6,486.89
18	Promise Land 2 (Added on 2/28/20)	43				\$182.07		\$7,829.01
19	Bethesda Park (Added on 2/28/20)	43				\$228.89		\$9,842.18
20	Harbins Park (Added on 2/28/20)	43				\$228.89		\$9,842.18
21	Rabbit Hill Park (Added on 2/28/20)	43				\$280.91		\$12,079.04
22	Yellow River Park (Added on 2/28/20)	43				\$338.13		\$14,539.59
SECTION II TOTAL				\$108,090.00			\$153,266.53	
OVERALL BID TOTAL				\$247,020.98			\$233,361.53	
Will Vendor Hold Pricing Firm? Renewal Option 1			Yes			2% increase		
Will Vendor Hold Pricing Firm? Renewal Option 2			2% increase			2% increase		
Will Vendor Hold Pricing Firm? Renewal Option 3			2% increase			2% increase		
Will Vendor Hold Pricing Firm? Renewal Option 4			2% increase			2% increase		

Recommended Vendors:

Section I
 ACS Landscape Management, Inc.
 Attn: Robert Staples
 4042 Chamblee Road
 Oakwood, GA 30566
 Phone: 770-538-2985
 Fax: 770-536-9007
Joey@acslandscapemanagement.com

Section II
 Visionscapes, Inc.
 T.J. Scoggins
 1767 Fellowship Road
 Tucker, GA 30084
 Phone: 770-908-8999
 Fax: 770-908-8110
tj@visionscapes.com

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID DOCUMENT MAY RESULT IN BID BEING REJECTED.

STATEMENT OF QUALIFICATIONS

Please note that this information may be taken into consideration in award of bid.

- 1. How many employees currently work for your company? Fulltime ____ Part-time ____
Billing Office staff _____
- 2. How long has your company been in business? _____
- 3. How many annual contracts does your company currently handle? _____ Any Government?____
- 4. How many of your employees are licensed to apply pesticides? _____
Submit a copy of the license held by employees who will be assigned to this contract.

- 5. Provide a list of your company's grounds maintenance equipment. Use additional sheets if needed.

- 6. What is your preferred method of communication? Phone, email, fax?
- 7. How many field staff employees do you currently employ? _____
- 8. How many active crews do you currently have? _____
- 9. How many Employees do you have per crew? _____



Company Name_____

Rabbit Hill Park



Mow area: 20.19 Acres

Legend

-  Landscape Areas
-  Park Boundary

0 95 190 380 570 760 Feet





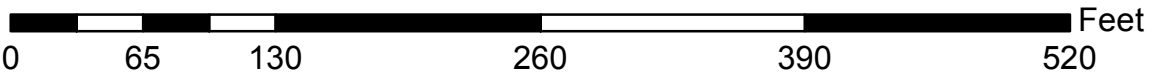
Harbins Park - Baseball



Mow area: 6.42 Acres

Legend

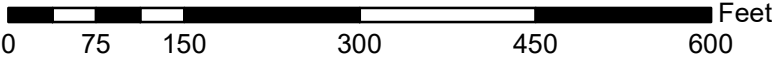
-  Landscape Areas
-  Park Boundary



Graves Park



Legend
Mowing_Areas
Park boundary_f



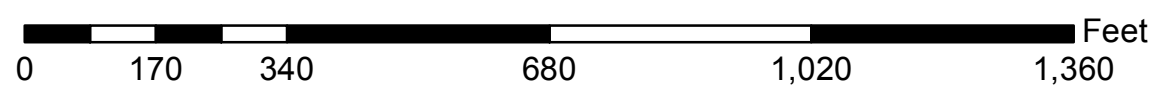
Bethesda Park



Mow area : 13.7 Acres

Legend

- Landscape Areas
- Park Boundary





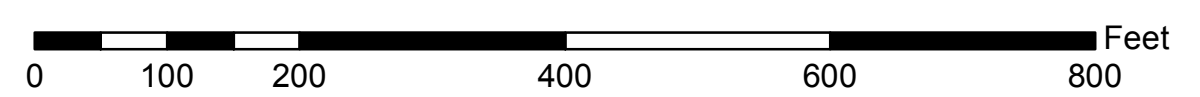
Yellow River Park



Mow area: 12.89 Acres

Legend

-  Landscape Areas
-  Park Boundary





Elisha Winn House Site



Mow area: 3.45 Acres

Legend

-  Landscape Areas
-  Park Boundary

