



April 2, 2025

**NOTICE OF BID
FOR
BL035-25
Renovation of the Gwinnett Central Services Project**

The Gwinnett County Board of Commissioners is soliciting competitive sealed bids from qualified contractors for the **Renovation of the Gwinnett Central Services Project**. Sealed bids will be received by the Gwinnett County Purchasing Division, 75 Langley Drive, Lawrenceville, Georgia 30046 until **2:50 P.M. local time on April 30, 2025** and then publicly opened and read aloud at 3:00 P.M. Any bid received after 2:50 P.M. will not be accepted. Bid envelope should be marked on the outside with Bid Number, name of Bidder, date and time of opening. One unbound original and two (2) copies should be submitted.

Renovation of Gwinnett Central Services for Elections and ITS. The scope will include, but not limited to, demolition, HVAC, Roofing, and interior renovation work.

When applicable, the County shall obtain all rights of way and easements required for the project unless otherwise specified.

Bidding Documents are available for viewing at:

Gwinnett County Purchasing Division
75 Langley Drive, 2nd Floor
Lawrenceville, Georgia 30046
Attn: Alexis Mckennery
alexis.mckennery@gwinnettcounty.com

CROFT and Associates, P.C.
3380 Blue Springs Road
Kennesaw, GA 30144
Attn: Amanda Stokes
astokes@croftae.com

Bidding documents may be obtained from **CROFT and Associates, P.C.** at the above address free of charge for a digital copy, only complete sets will be issued.

A **pre-bid conference** is scheduled for **10:00 A.M. on April 18, 2025 at the Gwinnett Central Services, 455 Grayson Highway, Lawrenceville, GA 30045. All bidders are strongly urged to attend.**

Questions regarding bids should be submitted to Alexis Mckennery, Purchasing Associate II, via email Alexis Mckennery no later than **3:00 P.M. local time, April 22, 2025**. Bids are legal and binding upon the bidder when submitted.

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BID DUE DATE: April 30, 2025
Bid Number: BL035-25
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Bids in the case of Corporations not chartered in Georgia, must be accompanied by proper certification stating that said Corporation is authorized to do business in the State of Georgia.

No Bidder may withdraw his Bid within sixty (60) days after the actual date of the opening thereof.

Bidder agrees to complete the Contract awarded within the "allowable calendar days for completion" from the date of the "Notice to Proceed" and further agrees that the Owner may retain from the monies which may become due the amount of **\$2,500.00** per day for each and every day that the completion of the work may be delayed.

Where Gwinnett County provides forms for bid or bond submissions, they should be submitted on forms provided by Gwinnett County. A five percent (5%) bid bond must be submitted with the bid. Successful contractor will be required to provide a one hundred percent (100%) payment and one hundred percent (100%) performance bond as well as an insurance certificate fulfilling requirements as stated in the bid documents. Surety and insurance companies must have an AM Best rating of A-10 or greater, be listed in the Federal Registry of Companies holding Certificate of Authority and acceptable sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

All bonds must be submitted on forms provided by Gwinnett County and agencies providing bonds and insurance should provide proof that they meet the criteria outlined in the bid and contract documents.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to the ADA Coordinator, Gwinnett County Justice and Administration Center, 770-822-8165.

Award will be made to the lowest responsive and responsible bid. Gwinnett County reserves the right to reject any or all bids to waive technicalities, and to make an award deemed in its best interest. Bids may be split or awarded in entirety. Gwinnett County reserves the option to negotiate terms, conditions and pricing with the lowest responsive, responsible bidder(s) at its discretion.

GWINNETT COUNTY BOARD OF COMMISSIONERS