



August 20, 2025

**NOTICE OF BID  
FOR  
BL117-25  
Fire Stations 7 and 8 HVAC Replacement Project**

The Gwinnett County Board of Commissioners is soliciting competitive sealed bids from qualified contractors for the **Fire Stations 7 and 8 HVAC Replacement Project**. **Sealed Bids will be received until 2:50 P.M. local time on September 23, 2025, at the Gwinnett County Financial Services - Purchasing Division – 4<sup>th</sup> Floor Charlotte J. Nash Building, 75 Langley Drive, Lawrenceville, Georgia 30046. NOTE THAT THE PURCHASING DIVISION HAS TEMPORARILY RELOCATED. ALL BIDS MUST BE SUBMITTED AT THIS LOCATION. Any bid received after this date and time will not be accepted.** Bids will be publicly opened and read aloud at 3:00 P.M. Bid envelope should be marked on the outside with Bid Number, name of Bidder, date and time of opening. One unbound original and two (2) copies should be submitted.

This project involves the replacement of HVAC equipment at Fire Station 7 and 8. The scope includes the installation of new piping, equipment, ductwork, insulation and controls. All work to be performed in accordance with the project drawings and specifications.

When applicable, the County shall obtain all rights of way and easements required for the project unless otherwise specified.

Bidding Documents are available for viewing at:

**Gwinnett County Purchasing Division**  
75 Langley Drive, 2<sup>nd</sup> Floor  
Lawrenceville, Georgia 30046  
Attn: Alexis Mckennery, CPPB  
[Alexis.Mckennery@GwinnettCounty.com](mailto:Alexis.Mckennery@GwinnettCounty.com)

**Raymond Engineering**  
1035 Green St., Suite A  
Conyers, GA 30012  
Attn: Ken Carter  
[ken.carter@raymond.global](mailto:ken.carter@raymond.global)

Bidding documents may be obtained from **Raymond Engineering** at the above address free of charge, only complete sets will be issued.

A **pre-bid conference** is scheduled for **10:00 A.M. on September 5, 2025 starting at Fire Station 7, 3343 Buntan Rd., Duluth, GA 30096 and then at Fire Station 8, 2295 Brannan Boulevard, Grayson, GA 30017. All bidders are strongly urged to attend.**

Questions regarding bids should be submitted to Alexis Mckennery, CPPB, Purchasing Associate III, via email [Alexis.Mckennery@GwinnettCounty.com](mailto:Alexis.Mckennery@GwinnettCounty.com) no later than **3:00 P.M. local time, September 9, 2025**. Bids are legal and binding upon the bidder when submitted.

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**Fire Stations 7 and 8 HVAC Replacement Project**  
**BID DUE DATE: September 23, 2025**  
**Bid Number: BL117-25**  
**August 20, 2025**

Bids in the case of Corporations not chartered in Georgia, must be accompanied by proper certification stating that said Corporation is authorized to do business in the State of Georgia.

No Bidder may withdraw his Bid within sixty (60) days after the actual date of the opening thereof.

Bidder agrees to complete the Contract awarded within the "allowable calendar days for completion" from the date of the "Notice to Proceed".

Where Gwinnett County provides forms for bid or bond submissions, they should be submitted on forms provided by Gwinnett County. A five percent (5%) bid bond must be submitted with the bid. Successful contractor will be required to provide a one hundred percent (100%) payment and one hundred percent (100%) performance bond as well as an insurance certificate fulfilling requirements as stated in the bid documents. Surety and insurance companies must have an AM Best rating of A-8 or greater, be listed in the Federal Registry of Companies holding Certificate of Authority and acceptable sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

All bonds must be submitted on forms provided by Gwinnett County and agencies providing bonds and insurance should provide proof that they meet the criteria outlined in the bid and contract documents.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to the ADA Coordinator, Gwinnett County Justice and Administration Center, 770-822-8165.

Award will be made to the lowest responsive and responsible bid. Gwinnett County reserves the right to reject any or all bids to waive technicalities, and to make an award deemed in its best interest. Bids may be split or awarded in entirety. Gwinnett County reserves the option to negotiate terms, conditions and pricing with the lowest responsive, responsible bidder(s) at its discretion.

**GWINNETT COUNTY BOARD OF COMMISSIONERS**