



January 7, 2026

**NOTICE OF BID
FOR
BL141-25
Department of Support Services Office Build Out, Addition, and Site Development Project**

The Gwinnett County Board of Commissioners is soliciting competitive sealed bids from qualified contractors for the **Department of Support Services Office Build Out, Addition, and Site Development Project**. Sealed bids will be received by the Gwinnett County Purchasing Division, 75 Langley Drive, 4th Floor – Charlotte J. Nash Building, Lawrenceville, Georgia 30046 until **2:50 P.M. local time on February 5, 2026** and then publicly opened and read aloud at 3:00 P.M. **The bid opening will be virtual ONLY**. To access the bid opening, visit the following link (<https://gwinnettgov.webex.com/meet/jake.scarpone>) or dial 1-408-418-9388 and enter Access Code 2348 696 1638. Bid envelope should be marked on the outside with Bid Number, name of Bidder, date and time of opening. Any bid received after 2:50 P.M. will not be accepted. Bid envelope should be marked on the outside with Bid Number, name of Bidder, date and time of opening. One unbound original and two (2) copies should be submitted.

The scope of this project includes, but is not limited to, new office space build-out in a 16,639 sf (+/-) existing building shell, construction of a 1,094 sf (+/-) building addition, construction of a new 11,373 sf (+/-) pre-engineered metal building, and 115,434 sf (+/-) site development.

When applicable, the County shall obtain all rights of way and easements required for the project unless otherwise specified.

Bidding Documents are available for viewing at:

Gwinnett County Purchasing Division
75 Langley Drive, 4th Floor – Charlotte J. Nash Building
Lawrenceville, Georgia 30046
Attn: Jake Scarpone, CPPB
Jake.Scarpone@GwinnettCounty.com

Precision Planning, Inc. (PPI)
400 Pike Boulevard
Lawrenceville, GA 30046
Attn: Kathy Barker
kbarker@ppi.us

Bidding documents may be purchased from **Precision Planning, Inc. (PPI)** at the above address for a non-refundable fee of \$0.00 for a digital copy. Only complete sets will be issued. Applications for documents, together with a non-refundable payment should be filed with the Architect.

A **pre-bid conference** is scheduled for **10:00 A.M. on January 14, 2026 at the 1050 Grayson Highway, Lawrenceville, GA 30046**. **All bidders are strongly urged to attend.**

Questions regarding bids should be submitted to Jake Scarpone, CPPB, Purchasing Associate III, via email Jake.Scarpone@GwinnettCounty.com no later than **3:00 P.M. local time, January 21, 2026**. Bids are legal and binding upon the bidder when submitted.

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Department of Support Services Office Build Out, Addition, and Site Development Project

BID DUE DATE: February 5, 2026

Bid Number: BL141-25

January 6, 2026

Bids in the case of Corporations not chartered in Georgia, must be accompanied by proper certification stating that said Corporation is authorized to do business in the State of Georgia.

No Bidder may withdraw his Bid within sixty (60) days after the actual date of the opening thereof.

Bidder agrees to complete the Contract awarded within the "allowable calendar days for completion" from the date of the "Notice to Proceed" and further agrees that the Owner may retain from the monies which may become due the amount of **\$1,000.00** per day for each and every day that the completion of the work may be delayed.

Where Gwinnett County provides forms for bid or bond submissions, they should be submitted on forms provided by Gwinnett County. A five percent (5%) bid bond must be submitted with the bid. Successful contractor will be required to provide a one hundred percent (100%) payment and one hundred percent (100%) performance bond as well as an insurance certificate fulfilling requirements as stated in the bid documents. Surety and insurance companies must have an AM Best rating of A-10 or greater, be listed in the Federal Registry of Companies holding Certificate of Authority and acceptable sureties on Federal Bonds, be licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

All bonds must be submitted on forms provided by Gwinnett County and agencies providing bonds and insurance should provide proof that they meet the criteria outlined in the bid and contract documents.

Gwinnett County does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of Gwinnett County Government should be directed to the ADA Coordinator, Gwinnett County Justice and Administration Center, 770-822-8165.

Award will be made to the lowest responsive and responsible bid. Gwinnett County reserves the right to reject any or all bids to waive technicalities, and to make an award deemed in its best interest. Bids may be split or awarded in entirety. Gwinnett County reserves the option to negotiate terms, conditions and pricing with the lowest responsive, responsible bidder(s) at its discretion.

GWINNETT COUNTY BOARD OF COMMISSIONERS

END OF SECTION 000100

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