



April 30, 2026

**Addendum #2  
BL080-26  
Provision of DocuSign eSignature Envelopes on an Annual Contract**

**The due date has changed. Bids Should Be Received By: 2:50 pm on May 6, 2026.**

**Revisions:**

**Term**

Due to constraints from the manufacturer, this project is now being solicited as an annual contract with an initial 12-month term and four (4) options to renew for an additional 12-months each. The revised bid schedule below is for the initial 12-month term. Please note any increase/decrease for the renewal options in the space provided.

**PLEASE DELETE PAGE 2 AND REPLACE WITH THE REVISED BID SCHEDULE BELOW.**

This addendum should be acknowledged on Page 2 below and returned as part of your bid submission.

Thank You,

**Bethany White  
Purchasing Associate II**

**FAILURE TO RETURN THIS PAGE AS PART OF THE BID DOCUMENT MAY RESULT IN REJECTION OF BID.  
REVISED BID SCHEDULE**

ITEM #	APPROX QTY.	DESCRIPTION	DELIVERY ARO	MANUF. & NO.	UNIT PRICE	TOTAL PRICE
1.	25,000	eSignature Enterprise Pro for Gov – Envelope (Annual) DocuSign, Inc. - DSI-0000488, or approved equivalent.			\$	\$
2.	1	Enterprise Premier Support 22% of Recurring Fees. (Annual) DocuSign, Inc. - DSI-0000148, or approved equivalent			\$	\$
<b>Total:</b>						

**Gwinnett County requires pricing to remain firm for the duration of the initial term of the contract. Failure to hold firm pricing for the initial term of the contract will be sufficient cause for Gwinnett County to declare bid non-responsive.**

<p>Unless otherwise noted, quoted prices will remain firm for four (4) additional 12-month periods. If a percentage increase/decrease will be a part of a renewal option, please note this in the space provided together with an explanation.</p>	
Option 1 Renewal (year two of contract period):	_____ % Increase      _____ % Decrease
Option 2 Renewal (year three of contract period):	_____ % Increase      _____ % Decrease
Option 3 Renewal (year four of contract period):	_____ % Increase      _____ % Decrease
Option 4 Renewal (year four of contract period):	_____ % Increase      _____ % Decrease
Explanation: _____	

**Certification Of Non-Collusion in Bid Preparation** \_\_\_\_\_  
Signature Date

The undersigned acknowledges receipt of the following addenda, listed by number and date appearing on each:

<b>Addendum No.</b>	<b>Date</b>	<b>Addendum No.</b>	<b>Date</b>
_____	_____	_____	_____
_____	_____	_____	_____

In compliance with the attached specifications, the undersigned acknowledges all requirements outlined in the "Instructions to Vendors" and all documents referred to therein, if this bid is accepted by the Board of Commissioners within ninety (90) days of the date of bid opening, to furnish any or all of the items upon which prices are bid, at the price set opposite each item bid, delivered to the designated point(s) within the time specified in the bid schedule. By submission of this bid, I understand that Gwinnett County uses Electronic Payments for remittance of goods and services. Vendors should select their preferred method of electronic payment upon notice of award. For more information on electronic payments, please refer to the Electronic Payment information in the instructions to vendors.

Legal Business Name \_\_\_\_\_

Complete Address \_\_\_\_\_

Does your company currently have a location within Gwinnett County? Yes  No

Representative Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-mail address \_\_\_\_\_