

# Weekly Landscaping Property Service Report

Check mark by each completed item during current visit

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Arrival time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Grass mowed in all areas as specified per current contract \_\_\_\_\_

Curbs, walkways, sidewalks, and all hardscapes edged \_\_\_\_\_

Weed eating performed around poles, signs, and areas where the mower missed \_\_\_\_\_

Hedges and Shrubs trimmed \_\_\_\_\_

Weed treatment applied to existing bed weeds \_\_\_\_\_

Shrubs overhanging sidewalks, curbs, and pedestrian walkways pruned \_\_\_\_\_

Ground cover overhanging curbs and sidewalks pruned/trimmed \_\_\_\_\_

Remove litter and leaves from lawns, plants, and planters located in designated areas per current contract \_\_\_\_\_

Remove any sucker growth from tree trunks \_\_\_\_\_

Remove any fallen or broken branches from trees \_\_\_\_\_

Remove weeds larger than 2 inches in height and 2 inches wide from planters and islands \_\_\_\_\_

Replace any plants damaged by contractor at contractor's expense. Notification and authorization by Gwinnett County required \_\_\_\_\_

Check site for excessively wet or dry areas and notify Gwinnett County Parks and Recreation if found \_\_\_\_\_

All areas blown clean ( walkways, sidewalks, curbs and curb gutters, grass clippings etc.) \_\_\_\_\_

Contractor: \_\_\_\_\_ Print, sign

Checked by: \_\_\_\_\_ Print, sign

Date for items not performed during this visit to be completed by: \_\_\_\_\_

Other work performed/comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_